

1. This report shows the Council's current contracts - negative. As present this doesn't include all contracts, but the Council is working to gather all of the required information to represent the full corporate view.

2. The Agreement Responsibilities has been defined as the Category Area responsible for the spend.

3. Washed Council places in place agreement with H&M, regarding UK reporting procedures. Any transaction that is identified on the finance system in a group with spend, but no recorded, are reviewed by a team of Finance Officers. These transactions are adjusted manually at a later date, for previously not recorded, for the purpose of UK tax returns.

4. The Council has a policy in place to ensure that all suppliers are paid within 30 days of invoice.

5. Multiple Companies across a Contract Award - The H&M UK limited contract is split into several contracts that are awarded through the contract award system. Therefore, the total value received is taken by dividing the total of the estimated split amounts by suppliers.

6. The Council has a policy in place to ensure that all suppliers are paid within 30 days of invoice.